

The West Carrollton City School District Board of Education, 430 East Pease Avenue, West Carrollton, Ohio, met on December 13, 2017, in regular session at the Community Room of the Dickinson T. Guiler Auditorium, West Carrollton High School, 5833 Student Street, West Carrollton, Ohio 45449. Ms. Roberta L. Phillips, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Mrs. Deborah L. Bobbitt, Mr. Donald W. Henry, Mrs. Leslie A. Miller, Ms. Roberta L. Phillips, and Mr. Thomas L. Wolf. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mrs. Melissa Theis, Assistant Superintendent; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mr. Ryan Slone, Treasurer.

Following the pledge of allegiance, Ms. Phillips introduced the board members and administrative staff.

It was moved by Mrs. Bobbitt, seconded by Mr. Henry, the West Carrollton Board of Education adopt the agenda for the December 13, 2017, meeting as presented.

2017-295 On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education approve, as submitted, the minutes of the regular meeting held on November 15, 2017, and the special meeting held on November 28, 2017.

2017-296 On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

Ms. Phillips welcomed public participation on agenda items.
There were no comments.

Communication Update – Communication Assistant Janine Corbett

Presentations

- A. *Points of Pride – Achievement by Korinne Toadvine, Principal, Harold Schnell Elementary, and Kim Hall, Principal, Walter Shade Early Childhood Center*
- B. *Proposed Student Trip by West Carrollton High School (Wrestling – Michael Treon)*
- C. *Curriculum Overview by Beth Moore, Curriculum Supervisor*

Discussion

The following topic was discussed by the Board of Education. The public was invited to observe this discussion. Generally, the Board will take no formal action on discussion topics; however, in this instance where the Board may choose to act, such notice was given during the introduction of the discussion topic.

Review of Proposed Policies of the West Carrollton Board of Education (Policy Nos. 0123, 7540.04)

It was moved by Mr. Wolf, seconded by Mrs. Bobbitt, the West Carrollton Board of Education grant an administrative contract to the following administrators for the period of time indicated:

Jack Haag, Business Manager (Step 9)
Type of Contract: Administrative - 229 days
Length of Contract: August 1, 2018, through July 31, 2022

Robert Johnson, Technology Supervisor (Step 9)
Type of Contract: Administrative - 229 days
Length of Contract: August 1, 2018, through July 31, 2022

Craig Myers, High School Principal (Step 23)
Type of Contract: Administrative - 229 days
Length of Contract: August 1, 2018, through July 31, 2022

Tina Pett, Food Service Supervisor (Step 15)
 Type of Contract: Administrative - 229 days
 Length of Contract: August 1, 2018, through July 31, 2022

Brad Thobe, Assistant Principal, High School (Step 15)
 Type of Contract: Administrative - 220 days
 Length of Contract: August 1, 2018, through July 31, 2022

2017-297

On call of roll, motion carried. Mrs. Miller, Aye; Ms. Phillips, Aye;
 Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the resignation of the following individual:
 - Zara Crowe, Substitute Teacher – effective November 30, 2017
- b) Change the hourly rate for the following:
 - Roto Tutor – to \$8.30 per hour effective January 1, 2018
- c) Rescind the salary notices for the following individuals for the 2017-2018 school year:
 - Charlene Leggs, Long-Term Substitute Teacher, Physical Education (60%) – Frank Nicholas Elementary – MA, 10 Years, \$37,490.00 (Date of hire - July 12, 2017)
 - Julie Learner, Long-Term Substitute Teacher, Art (70%) - Shade ECC - MA, 10 Years, \$43,738.00 (Date of hire - July 12, 2017)
 - Morgan Ray, Long-Term Substitute Teacher, K-3 Teacher – Harold Schnell Elementary School – BA150, 4 Years, \$45,937.00 (Date of hire - June 21, 2017)
 - Tracey Young, Long-Term Substitute Teacher, Third Grade - Harry Russell Elementary School - BA, 4 Years, \$44,455.00 (Date of hire - September 6, 2017)
- d) Conditionally grant a limited teaching contract to the following individuals for the 2017-2018 school year, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:
 - Charlene Leggs, (2017-18 - #8), Physical Education Teacher (60%) – Frank Nicholas Elementary – MA, 10 Years, \$37,490.00
 - Julie Learner, (2017-18 - #9), Art Teacher (70%) - Shade ECC - MA, 10 Years, \$43,738.00
 - Morgan Ray, (2017-18 - #10), K-3 Teacher – Harold Schnell Elementary School – BA150, 4 Years, \$46,396.00
 - Tracey Young, (2017-18 - #11), Third Grade Teacher - Harry Russell Elementary School - BA, 4 Years, \$44,455.00
- e) Amend the salary of the following individuals due to additional training, effective the beginning of the third quarter for the 2017-2018 school year:
 - Amy Burr, C.F. Holliday Elementary School – from MA15, Year 17 (1/2 of \$72,125.00) to MA30, Year 17 (1/2 of \$73,052.00) = \$72,588.50
 - Michael Neal, Senior High School – from MA, Year 5 (1/2 of \$51,639.00) to MA15, Year 5 (1/2 of \$52,566.00) = \$52,102.50

Cathy VanDyke, Senior High School – from MA, Year 24 (1/2 of \$75,535.00) to MA15, Year 24 (1/2 of \$76,462.00) = \$75,998.50

- f) Conditionally employ the following substitute teachers/speech language pathologists/school nurses/home instructors/principals for the 2017-2018 school year, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

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Conley, Eric

2017-298

On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye;
Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mrs. Bobbitt, seconded by Mr. Henry, the West Carrollton Board of Education approve the following personnel item:

- a) Grant a supplemental contract to the following individuals for the 2017-2018 school year:

Lonzy Seth Addison, Basketball: 8th Grade Girls Head Coach – Step 2, \$2,864.00
Michael Patton, Basketball: Girls Varsity Assistant Coach – Step 5, \$4,515.00
Penny Stanley, Athletic: Interscholastic Site Coordinator (Winter) – Step 1, \$2,000.00
Doug Stebbins, Strength & Conditioning Coach (Winter) – Step 5, \$1,165.00
Diane Yeager, Athletic: Interscholastic Site Coordinator (Winter) – Step 3, \$2,129.00

2017-299

On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye;
Mr. Henry, Aye; Mrs. Miller, Abstain; Ms. Phillips, Aye. 4 Ayes, 1 Abstention.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education approve the following personnel item:

- a) Grant a supplemental contract to the following individuals for the 2017-2018 school year:

Allison Glanzman, Mentor: Resident Educator Program - \$750.00
Lisa Mason, Mentor: Resident Educator Program - \$750.00
Darla Myers, Mentor: Resident Educator Program - \$750.00
Michael Newman, Extended Instructional Time - \$4,576.00
Michael Newman, Mentor: Resident Educator Program - \$750.00
Jeanne Ulrich, Mentor: Resident Educator Program - \$750.00

2017-300

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye;
Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mr. Wolf, seconded by Mrs. Bobbitt, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the resignation of the following individual:

Joe Sparks, Bus Driver – effective January 10, 2018

- b) Employ the following individual, pending approval by the Bureau of Criminal Identification & Investigation and U.S. Health Works Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Paula Manning, Substitute Food Service – effective December 13, 2017

2017-301

On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye;
Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.

It was moved by Mrs. Miller, seconded by Mr. Wolf, the West Carrollton Board of Education authorize the purchase of three (3), 72 passenger, integrated chassis school buses from Cardinal Bus Sales, 6280 Harding Highway, Lima, OH, 45801, based upon the bids received through the Southwestern Ohio Educational Purchasing Council. The buses purchased shall comply with the Ohio School Bus Minimum Construction Standards, as published by the Ohio Department of Education.

Cost: 3 - 72 Passenger Buses at a per bus cost of: \$ 77,926.00
Total Cost: \$233,778.00

- 2017-302 On call of roll, motion carried. Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 5 Ayes.
- It was moved by Mrs. Miller, seconded by Mrs. Bobbitt, the West Carrollton Board of Education allow the Business Manager to auction three (3) 1997 school buses (local number 14, 16, and 32) using GovDeals.com, for a minimum combined sale price of \$5,250.00.
- 2017-303 On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye. 5 Ayes.
- It was moved by Mr. Henry, seconded by Mrs. Miller, the West Carrollton Board of Education adopt, as presented, the West Carrollton Board of Education Board Member Handbook.
- 2017-304 On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye. 5 Ayes.
- It was moved by Mr. Wolf, seconded by Mr. Henry, the West Carrollton Board of Education approve the proposed West Carrollton High School (wrestling) student trip to Virginia, as presented.
- 2017-305 On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.
- It was moved by Mr. Henry, seconded by Mrs. Bobbitt, the West Carrollton Board of Education approve, as presented, the following financial items: a) purchase orders requiring then-and-now certification (Appendix A); b) November 2017 appropriation modifications (Appendix B); and c) November 2017 financial reports.
- 2017-306 On call of roll, motion carried. Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye. 5 Ayes.
- It was moved by Mr. Henry, seconded by Mrs. Miller, the West Carrollton Board of Education approve, as presented, the VALIC Section 457(b) Deferred Compensation Plan, effective October 23, 2014.
- 2017-307 On call of roll, motion carried. Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye. 5 Ayes.
- It was moved by Mrs. Bobbitt, seconded by Mr. Henry, the West Carrollton Board of Education adopt, as presented (Appendix C), the Resolution Approving Revisions to the OASBO Section 457 Plan and the accompanying documents [Adoption Agreement for the OASBO 457 Deferred Compensation Plan; Provider Selection Agreement for the OASBO 457 Deferred Compensation Plan; 457 Plan Provider Agreement With OASBO, and addendum; and OASBO 457(b) Deferred Compensation Plan Document].
- 2017-308 On call of roll, motion carried. Ms. Phillips, Aye; Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye. 5 Ayes.
- It was moved by Mr. Henry, seconded by Mrs. Miller, the West Carrollton Board of Education adopt, as presented, the Proposed Policies of the West Carrollton Board of Education (*Policy Nos. 0123, 7540.04*).
- 2017-309 On call of roll, motion carried. Mr. Wolf, Aye; Mrs. Bobbitt, Aye; Mr. Henry, Aye; Mrs. Miller, Aye; Ms. Phillips, Aye. 5 Ayes.

Ms. Phillips welcomed comments from Superintendent Dr. Andrea Townsend and Treasurer Ryan Slone.

Beth Maxwell and Jodi Wilson (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard and Shelli Ward (co-presidents of West Carrollton Classified Employees Association - WCCEA) were not present for comments.

Ms. Phillips welcomed comments from Central Office Staff.

Ms. Phillips welcomed public participation.
There were no comments.

Ms. Phillips welcomed comments from Board Members.

It was moved by Mrs. Bobbitt, seconded by Mrs. Miller, the West Carrollton Board of Education adjourn the business part of the meeting at 7:40 p.m.

2017-310

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye;
Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.

A reception was held to thank Mrs. Bobbitt and Ms. Phillips for serving as members of the Board of Education.

At 8:06 p.m., the meeting resumed. A work session was held to discuss the January 3, 2018, reorganization meeting.


It was moved by Ms. Phillips, seconded by Mr. Henry, the West Carrollton Board of Education adjourn the regular meeting at 8:43 p.m.

2017-311

On call of roll, motion carried. Mrs. Bobbitt, Aye; Mr. Henry, Aye;
Mrs. Miller, Aye; Ms. Phillips, Aye; Mr. Wolf, Aye. 5 Ayes.



Mr. Don Henry, President (2018)
Ms. Roberta Phillips, President (2017)



Mr. Ryan Slone, Treasurer